

GRIEVANCE STEPS

STATE SYSTEM OF HIGHER EDUCATION

EFFECTIVE: 03/30/2016

STEPS	YOUR TIME LIMIT	MANAGEMENTS TIME LIMIT	FILE WITH
1	15 WORKDAYS	15 WORKDAYS	Grievant's Immediate Supervisor
2	15 WORKDAYS	15 WORKDAYS	In writing to: University President
3	15 WORKDAYS	15 WORKDAYS	In writing to: Lisa Sanno, Director of Labor Relations Pennsylvania State System of Higher Education Dixon University Center 2986 North Second Street Harrisburg, PA 17110 Phone: 717-720-4157
4	15 WORKDAYS	15 WORKDAYS	In writing to: Lisa Sanno, Director of Labor Relations Pennsylvania State System of Higher Education Dixon University Center 2986 North Second Street Harrisburg, PA 17110 Phone: 717-720-4157
5	<p>AS SOON AS STEP 4 RESPONSE IS RECEIVED</p> <p>Intent to Arbitrate – Send to: Lisa Sanno from the Business Agent within 20 working days.</p>		
			<p>With copies of all documentation to:</p> <p>a. Your Business Agent</p>