

It will be the responsibility of the transporting officers to disinfect all department cars, vans and buses before and after every transport. Special attention should be paid to the surface areas of the vehicle; specifically if the vehicle is used for an outside medical/hospital trip. Any of the chemicals below can be utilized to disinfect the vehicles; however, the dwell times vary. The dwell time indicates the required time that the surface must remain wet in order for the chemical to be effective.

Chemical	Dwell Time
EnvireX	30 minutes
PDC45	30 minutes
Correct Pac	30 minutes
State NDC	15 minutes
Clorox mixture (10:1)	10 minutes

All vehicles will be wiped down with the disinfectant and will remain wet during the dwell time. Any vehicle that goes through the HUB at SCI BEN will be disinfected between trips (once the inmates are unloaded the vehicle will be disinfected and remain empty until after the dwell time). Inmate work details can be utilized to disinfect the vehicles when appropriate. Below are the specific instructions on how to disinfect the vehicles.

Vehicles with hard surface or non-porous or with semi-porous (imitation leather) surfaces:

Using the chemical of choice (for this application it is recommended to use a 10:1 solution of bleach and water because of the reduced dwell time).

1. Using a properly labeled spray bottle, set the nozzle on a fine mist.
2. Lightly mist the rear seat or the seat that was occupied by the inmate.
3. When completed spray all rear surfaces of the front seat or the seat directly in front of the inmate.
4. Lightly mist the post or column and doors of the vehicle.
5. Repeat the same process for the staff member locations in the front of the vehicle.
6. Do not wipe the surfaces, unless using a disinfectant wipe.
7. REMEMBER THE DWELL TIME REQUIREMENTS FOR THE PRODUCT YOU ARE USING.
8. Commercial disinfectant wipes can be used on all surfaces.
9. Use hand protection when performing these tasks.

Vehicles with porous seat coverings:

1. All tasks are the same as above with the exception of the cloth seats.
2. Mist the rear seat or the seat that was occupied by the inmate. Do not saturate the seat, the seat must remain wet or moist only for the allotted dwell time.
3. This is a best practice for cloth seats.
4. REMEMBER THE DWELL TIME REQUIREMENTS FOR THE PRODUCT YOU ARE USING.

Buses: Non porous or semi-porous (imitation leather) surfaces

1. Using a garden sprayer containing the chemical of choice, lightly mist all areas from the head area to the floor.
2. Ensure there is adequate ventilation on the bus when administering the solution.
3. Surface must remain wet for the duration of the dwell time, saturation of the areas is not necessary.
4. If ponding or puddling occurs, reduce the amount of product being used.
5. Do not spray electronic equipment. Any equipment of this type must be sanitized by hand using a solution on a disposable cloth or towel.
6. REMEMBER THE DWELL TIME REQUIREMENTS FOR THE PRODUCT YOU ARE USING.
7. Allow all surfaces to air dry.

Buses: Cloth Seats:

1. All tasks are the same as above with the exception of the cloth seats.
2. Mist the rear seat or the seat that was occupied by the inmate. Do not saturate the seat, the seat must remain wet or moist only for the allotted dwell time.
3. This is a best practice for cloth seats.
4. REMEMBER THE DWELL TIME REQUIREMENTS FOR THE PRODUCT YOU ARE USING.